

100% Every Student Every Day!

Rogene Worley Middle School | Weekly Lesson Plan | 2016-2017

Professional Communications | Grade Level 8th | Six Weeks 2nd | Week 9 | 10/17/16 | 10/21/16

	Monday	Tuesday	Wednesday
TEKS	4)	4)	4)
Lesson Objective	"We will complete our group work on Ch. 7, and create inventories of our strengths, skills, experiences and accomplishments, understand interviewing."	"We will create an objective for a resume and prepare two different resumes."	"We will create and finish job resumes."
I will statement (Demonstration of Learning)	"I will participate in group work for Ch. 7, create an inventory with a list of my individual strengths, skills, experiences and accomplishments."	"I will create an objective and create one resume using a template from the internet or word documents."	"I will create my second resume using a template from the internet, and I will complete a letter of interest."
Instructional Agenda	<ol style="list-style-type: none"> 1. Finish group project for ch. 7 2. List/inventory of strengths, skills, experiences and accomplishments. 	<ol style="list-style-type: none"> 1. Create an objective for a resume. 2. Create resumes. Researching the internet, find two templates that you like using the list of strengths from Monday. 	<ol style="list-style-type: none"> 1. Finish resumes. 2. Letter of Interest/Cover
Seed Question	How can creating a list of my strengths help with future interviews?	Why is a resume an important aspect of a job interview or actually getting the job?	How do I decide what my resume should look like?
AVID Strategy	SLANT	AVID	WICOR-Inquiry and collaboration
Kagan Structure			

	Thursday	Friday	Notes
	4)	4)	
Lesson Objective	"We will write a cover letter or letter of interest, interest email and thank you letter/email."	"We will create questions for interviews, participate in mock interviews to gain experience for future job interviews."	7 stages pg. 225 next week Interview checklist next week pg. 223
I will statement (Demonstration of Learning)	I will create and write a cover letter or letter of interest, interest email and thank you letter/email."	"I will create questions for interviews with a partner, interview and be interviewed by other students for future preparation for interviews."	
Instructional Agenda	<ol style="list-style-type: none"> 1. Letter of Interest/Cover Letters 2. Emails for interest in positions 3. Thank you letters 4. References 	<ol style="list-style-type: none"> 1. Working with partners, come up with at least 15 interview questions using Costa's level of questioning. Use a Google Doc and submit. 2. Mock interviews using the questions created. 3. Discuss types of interviews. 4. Dress and interview behavior tips 5. Research ideas on the internet for what to wear to an interview. Write down examples and where found in Google docs to be turned in. 	
Seed Question	How can having a letter of interest help in the job seeking process?	How can practicing for a job interview increase my chances of doing well?	

AVID Strategy	AVID	AVID	
Kagan Structure			